PROCUREMENT & WAREHOUSING SERVICES

FINANCIAL ANALYSIS WORKSHEET

BID INFORMATION			
New Bid # (Ex: 10-004R):		**Preparation Date:**	October 10, 2018
Previous Bid # (Ex: 10-004R):	18-122R	**Buyer/PA:**	EDGAR LUGO
New Bid Award Total:	$120,000	**Bid Title:**	Hydraulic Personnel Lift and Ancillary Equipment Inspection and Repair
Previous Award Total:	$100,000		
Bid Type:	INCREASE TO BID		
Previous Bid Term (Start Date):	1/19/2018	**New Bid Term (In Months):**	
Previous Bid Term (End Date):	1/18/2019	**# of Months Into Bid:**	9

SPEND REPORTING	
Purchase Order(s) Spend:	$80,000
P Card Purchases:	$0
Total Invoiced-to-Date Amount (PO + Pcard Purchases):	**$80,000**
Average Monthly Expenditure:	$8,889
Unused Authorized Spending:	**$20,000**
Est. Forecasted Spend (For Entire Bid Term):	

VENDOR INFORMATION		
Awarded Vendors:	**M/WBE Status (If applicable):**	**Spend:**
110492-KELLY TRACTOR COMPANY		$ 70,000
110491-KELLY TRACTOR COMPANY		$ 10,000
	PO VENDOR SPEND:	**$ 80,000**
	P-CARD SPEND:	**$ -**
	TOTAL SPEND:	**$ 80,000**

NOTES (Type Below):

Default Funding Source*		Department/School & Sign-off Information*	
Cost Center	Various	**Name** (First & Last)	Sam Bays
Fund	1000	**Title**	Director
Functional Area	55910000	**Department/School Name**	Physical Plant Operations
Commitment Item	8106721500000000	**Sign-off provided by**	Jeffrey Whitney

*To ensure accuracy, pease type in or select from the menu for the Default Funding Source and Department Information (No hand written information)

Data Source: SAP and Works (Bank of America system)	**Prepared on:**	**10/14/2018**

All information included in this summary is based on the preparation date listed above and may change at any time beyond that date.